



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday February 6, 2013
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Tetreault
Pledge of Allegiance – Led by President Tetreault
Roll Call – All present with the exception of Director Pease

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. AREA AGENCIES REPORTS / PRESENTATION

1. Sheriff's Office Report

The law enforcement report was provided for the month of January. There was discussion between the Board and the Sheriff's Office.

2. CHP Report

Officer Eric Brewer – Provided an update of the services to the Town of Discovery Bay. There was discussion between the Board and Officer Brewer.

3. Fire District Report – No Report

4. East Contra Costa Fire Protection District Report – No Report

5. Supervisor Mary Piepho, District III Report

Karyn Cornell - Provided an update on several projects surrounding Discovery Bay.

E. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – Per Karyn Cornell there are no major reports for Discovery Bay

4. Special Districts Report** – No Report

***These meetings are held Quarterly*

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT Minutes of previous special meeting dated January 23, 2013

2. DRAFT Minutes of previous regular meeting dated January 23, 2013

3. Approve Register of District Invoices

4. Accept the work performed by Conco West, Inc. for the construction of the Dewatering Facilities & Solar Dryer #3 Project

5. Rehabilitation of four existing Sewer Manholes Structures

Motion by: Vice-President Simon to accept the Consent Calendar

Second by: Director Graves

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

G. NEW BUSINESS AND ACTION ITEMS

1. Approve and Adopt Resolution No. 2013-03 Establishing a Town of Discovery Bay Community and Recreation Center Fund

General Manager Howard – Provided details of item G-1. There was discussion between the General Manager and the Board

Motion by: Director Graves to adopt Resolution No. 2013-03 to establish a Community Center Fund

Second by: Vice-President Simon

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

2. Approve and Adopt Resolution No. 2013-04 for the Purchase and Sale of the 7+/- Acre Discovery Bay Athletic Club parcel and Approve the Closing Agreement between the parties

General Manager Howard – Provided details of item G-2

Legal Counsel Schroeder – Provided additional details of item G-2

Motion by: Vice-President Simon to approve and adopt Resolution No. 2013-04 for the Purchase and Sale of the 7+/- Acre Discovery Bay Athletic Club parcel and approve the Closing Agreement between the parties

Second by: Director Graves

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

3. Consider Replacing 8-inch Water Main for Portion of Discovery Bay Boulevard

General Manager Howard – Provided details of item G-3

Water and Wastewater Manager Koehne – Provided additional details of item G-3. There was discussion between the General Manager, the Water and Wastewater Manager and the Board

Motion by: Vice-President Simon to direct staff to obtain bids for this project

Second by: Director Graves

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

H. VEOLIA REPORT

1. Monthly Operations Report for December 2012

Project Manager Berney Sadler – Provided the details of the December Monthly Operations Report. Berney Sadler introduced his replacement – Project Manager Fermin Garcia

I. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

J. MANAGER'S REPORT

None

K. GENERAL MANAGER'S REPORT

None

L. DISTRICT LEGAL COUNSEL REPORT

None

M. COMMITTEE UPDATES – Discussion and Possible Action

1. Report and Recommendations from the Community Center Committee

General Manager Howard – Provided details of item M-1

Chair Graves of the Community Center Committee – Provided additional details of item M-1

Motion by: Director Graves to approve a not to exceed amount of \$120,000.00 to take care of those need to do items – Capital Improvement – out of Zone 8

Second by: Vice-President Simon

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

Motion by: Director Graves to approve a net of revenues and not to exceed, \$60,000.00 in Operating money, out of Zone 8, strictly to operate the Club until the end of the Fiscal Year

Director Steele – Provided additional details of item M-1. There was discussion between the General Manager and the Board.

Second by: Vice-President Simon

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Director Pease

Motion by: Director Graves to approve the naming the Community Center – Discovery Bay Community Center. There were four Public Comment Speakers. The discussion continued within the Board.

Second by: Director Steele

Vote: Motion Carried – AYES: 4, NOES: ABSENT: 1 – Director Pease

General Manager Howard – Introduced Community Center Committee Member Diane Alexander

N. CORRESPONDENCE – Discussion and Possible Action

O. PUBLIC RECORD REQUESTS RECEIVED

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 8:02 p.m. to the next regular meeting on February 20, 2013 starting at 7:00 p.m. at 1800 Willow Lake Road.

//cmc – 02.07.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>